**To all members of the Council:**

**You are hereby summoned to attend the**

**Kingstone and Thruxton Group Annual Parish Council Meeting**

**on**

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| **Wednesday 17th May 2023 at 7pm**  **(or immediately on completion of the Annual Parish Meeting if later)** |

**AGENDA**

**\* Additional Information Provided separately**

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| **1.** | **Election of Chairman** |
| **2.** | **Co-option** of members to fill casual vacancies |
| **3.** | **Election of Vice-Chairman** |
| **4.** | **Welcome and Apologies:** To consider the acceptance of apologies for absence from Councillors |
| **5.**  **5.1** | **Declarations of Interests:** Councillors are reminded of the need:  a. To update their register of interests.  b. To declare any Non-Disclosable Pecuniary Interests in items on the agenda and their nature.  c. To declare any Disclosable Pecuniary Interests in items on the agenda. (Councillors must leave the room for the item in which they have declared a Disclosable Pecuniary Interest, without making representations or voting).  d. To declare any gifts over the value of £25  e. To consider the requests for dispensations on items on the agenda.  **Completed Declarations to be submitted to the Monitoring Officer within 28 days.**  Declaration of Elections Costs to be submitted to the elections office within 28 days even if it is a ‘nil’ return. |
| **6.** | **Appointment of the Allotments Committee Councillors** |
| **7.** | **Appointment of Council Representatives on outside bodies:**  7.1 Village Hall Committee  7.2 Sports Association  7.3 Consolidated Charities  7.4 John Smith Charity |
| **8.** | **To consider, adopt and sign the minutes** from the Parish Council meeting held Wednesday 5th April 2023. [Minutes 5th April 2023.docx (live.com)](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fkingstoneandthruxtongpc.org%2Fmedia%2FMeetings%2FMinutes%2FMinutes%25205th%2520April%25202023.docx&wdOrigin=BROWSELINK) |
| **9.**  **9.1** | **Members of the Public**  Open session (limited to 10 minutes & 3 minutes per speaker) to accommodate members of the public who may wish to raise issues or ask the parish council questions  **Clerk’s Report and Correspondence\***  To receive an update on matters ongoing and any correspondence received by the clerk and consider any actions required\* |
| **10.** | **Brief Verbal Reports** (10.1) Local Policing Team (10.2) Ward Councillor (10.3) Lengthsman (10.4) Village Hall (10.5) Sports Association |
| **11.** | **Bike Track** To receive an update on the bike track plans and meeting |
| **12.**  **12.1**  **12.2**  **12.3**  **12.4** | **Financial Reports and Policy**  i) To receive the internal audit report  ii) To approve the 2022/23 Annual Governance Statement of the Annual Return\*  iii) To approve and adopt the Accounting Statement of the Annual return for the municipal year 2022/23 and approve and adopt the 22/23 Accounts\*  iv) To note the dates set for the exercise of public rights\*  To approve payments as detailed on the payments list for April and May\*  **Banking**  To note bank balance and financial reconciliation\*  To receive an update on change of bank to Unity Trust Bank  **Confirm acceptance of Parish Council Insurance Policy\***  **To review Official documents** and adopt Standing Orders / Financial Regulations / Financial Risk Assessment / Safe Guarding Statement / Code of Conduct. All available on the website – paper copies available\* [Policies - Kingstone & Thruxton Group Parish Council (kingstoneandthruxtongpc.org)](https://kingstoneandthruxtongpc.org/policies) |
| **13.** | **Planning** To consider the following planning applications to be decided by Herefordshire Council:-   * 222624 - Land North of the Lodge, Kingstone, Hereford, HR2 9HN - Outline application for the proposed construction of buildings for B2, E(g)(i) and E(g)(ii) uses including associated infrastructure and alterations to access which would include provision of footway.   [Planning Search – Herefordshire Council](https://www.herefordshire.gov.uk/info/200142/planning_services/planning_application_search/details?id=222624&search-term=222624) |
| **14.**  **14.1**  **14.2**  **14.3**  **14.4**  **14.5** | **Highways and Environmental Matters**  **Traffic Calming, village gates and signs -** To receive an update from the 106 meeting  To consider verge cutting requirement for 2023\*  To consider purchase of Daffodil Bulbs for planting through the village  To consider Scarecrow Competition for Autumn 2023  To consider replacement Noticeboard for Thruxton |
| **15.**  **15.1**  **15.2**  **15.3** | **Footpaths**  To receive a brief update from the Parish Footpath Officer (PFO)  To consider insurance response to PFO carrying out work as a volunteer\*  To consider costs of to purchase equipment and PPE for PFO\* |
| **16.**  **16.1** | **Drainage**  To receive an update on the progress of drainage matters |
| **17.** | **Allotments** To receive a brief update |
| **18.** | **Communications** To consider Tracking the News articles and production of a newsletter |
| **19.** | **Items for next agenda** |
| **20.** | **Date of next Parish Council meeting is Wednesday 7th June 2022**  To consider ongoing meeting dates |

**MEMBERS OF THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND THE MEETING.**